

CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

25X1A

NOTICE

28 February 1953

NO. [REDACTED]

SUBJECT : Preparation of Correspondence

REFERENCE: Correspondence Manual, April 1952, Page 31

In order that the Director and the Deputy Director of Central Intelligence may know who has prepared and concurred in correspondence for their signatures, one of the two copies of all such correspondence forwarded for retention by their Offices will bear the signature and title of the originator and each concurring officer.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[REDACTED]

FOIAb3b

L. K. WHITE
Acting Deputy Director
(Administration)

DISTRIBUTION NO. 3